

PTCO Meeting Agenda

22 August 2025 / 9:00a

Meeting called by Sumi Chai and Julia Villalobos

Administration: Brandon Tullio (Principal); Kelly Bruetsch (Assistant Principal)

Board Members/Chairs: Sumi Chai (Co-President); Julia Villalobos (Co-President); Julie Jochems (VP Communications); Caitlin Doeden (Co-Treasurer); Ashley Flake (Co-Treasurer); Seema Kana (Secretary); Jeannette Bui-Kraft (Events Committee Chair); Allie Kohne and Melanie Brundage (School Support Liaisons), Amy Hester (Past President)



Welcome and Introductions (Sumi/Julia)

Old Business (Sumi/Julia)

- Approval of Previous Meeting Minutes (May 14, 2025)
- Approval of Board Meeting Minutes (July 2, 2025)
- Outdoor education space updates

Principal's Update (Brandon/Kelly)

Bylaw/Budget/Financial Updates (Sumi/Julia)

- Budgeting and allocation of funds process
- Adopt 25-26 Bylaws
- Approve 25-26 Budget
- Curricular grant title review

Calendars and Communications

- Review PTCO Calendar
- Shared Calendar with administration
- Communications Calendar and process for this school year
- Communication needs from the Front Office for Fun Run and other events, etc.
- New dates for Makers Night - 11/18 (tentative)
- Date for Room Parents Meeting
- New Field Day - May 15 - cost/plan

Fun Run 2025: "Run Fest"

- Kick off : Aug 25
- Event Date: Sept 18

Other Items

- Allocation of funds - TA
- Replacement of smart boards in classrooms
- Design space idea for fundraising
- AHA Fundraising
- BFHE website

Community Night Updates

- Skate City: Sept 20
- Cold Stone: Sept 24

Reminders

- Next PTCO meeting : Sept 17 at 5:30pm
- PTCO Training with Parent's Council: Sept 24: 9am-12:30pm (in person) OR 5pm-8:30pm (Virtual)

Open floor for Questions and Comments