

# PTCO Meeting Agenda- Black Forest Hills Elementary

---

**11 December 2024 / 8:45am / Meeting called by Amy Hester and Sumi Chai**

Board Members and Chairs: Amy Hester (Co-President); Sumi Chai (Co-President); Julie Jochems (VP Communications); Caitlin Doeden (Co-Treasurer); Ashley Flake (Co-Treasurer); Seema Kana (Secretary); Julia Villalobos and Jeannette Bui-Kraft (Events Committee Chairs); Allie Kohne and Melanie Brundage (School Support Liaisons), Arielle Whitacre (Past President)

Administration: Brandon Tullio (Principal); Kelly Bruetsch (Assistant Principal)

## **Welcome (Amy/Sumi)**

## **Old Business (Amy/Sumi)**

- Approval of Previous Meeting Minutes (November 13, 2024)

## **Principal's Update (Brandon/Kelly)**

## **Bylaw/Budget/Financial Updates (Amy/Sumi)**

- By-Laws approval

## **Teacher Grants Update (Amy/Sumi)**

- D. Martin - 4th grade for AmeriTown
- Brundage - PBIS/SEL items

## **Events Planning/Updates:**

- Fun Run Wrap-Up
- Holiday Shop (Amy)
  - 12/16-12/20 in Room 106
  - Room set-up
  - Student Payment
  - Volunteers/Gift Wrapping
- Maker's Night with Ms. Knowlton (Dec 11)
- Winter Dance - Feb 21; 5-7pm - facilities conflict
- Taste of Black Forest Hills/Auction - April 11 - 5-7pm - awaiting facilities approval
- Book Fair: May 2-9
- Spirit Wear Fire Sale

## **Community Nights/Events Updates:**

- Nothing Bundt Cakes - Dec 11
- HipPops - Dec 16
- Chipotle - Jan 8
- Red Robin - Jan 22
- Chik-Fil-A- March/April 2025 - spoke with rep at CFA and we will confirm dates shortly.

**Reminder: Next PTCO Meeting: Jan 15, 2025 at 8:45A**

**Open floor for Questions and Comments**