

PTCO Meeting Attendees: October 14, 2022

1. Kelly Ellis
2. Amanda Replogle
3. Jenn Newman
4. Kelcey Kittleson
5. Kelly Kittleson
6. Pam Holloway
7. Lauren Farnsworth
8. Ingrid Kolstoe
9. Caitlin Parise
10. Arielle Whitacre
11. Nikki Kohler
12. Whitney Bressler
13. Michelle Blanchard
14. Abbie Maras
15. Ashley Flake
16. Colleen Alabado

PTCO Meeting Minutes: October 14, 2022 8:05am in BFHE library

Welcome/Introductions: Whitney Bressler, Co-President

Call to order

Introductions of Board Members in attendance

- Co-President: Nikki Kohler
- Co-President: Whitney Bressler
- VP of Communications: Arielle Whitacre
- Treasurer: Caitlin Parise
- Deposit Treasurer: Michelle Blanchard
- Secretary: Colleen Alabado

Approval of September 14, 2022 minutes: Motion by Arielle Whitacre, seconded by Whitney Bressler

Principle Update: Amanda Replogle

- Fall Break next week October 17-21
- Pass Meeting- 10/13/22, low attendance
- Trunk or Treat- coming up on 10/28/22
- Added SAC (School Accountability Committee) meeting- 11/2/22 at 5:30pm in library to discuss unified improvement plan

Special Guest Introduction: Jenn Newman from Parent Council

- Role of helping to build and guide PTCO's

Results of Bylaw Vote and Budget Vote: Arielle Whitacre, Whitney Bressler

- Rewritten Bylaws voted in and approved with a community approval at 73.4%
- Rewritten Proposed Budget voted in and approved with a community approval at 75%
- Question from community member- Why rewrite the bylaws?
Discussion and answered by Whitney Bressler- Bylaws were rewritten due to recommendation from Parent Council of updates to Non-Profit Law, changed to distribution, changes to grant process.
- Bylaws and Budget are available for all to view on the PTCO website bfheptco.org
- Bylaws may be changed once annually with community approval- per Jenn Newman (parent council) it is common for PTCO bylaws be updated annually.
- Comment from community member- Grant process was written 2-2 years ago with current guidelines at that time.
- Comment from community member- It appears that percentages were taken away from Education Disbursement/Grants on approved budget, can you explain why?
Discussion by Whitney Bressler with Community members- The same funds remain available but with the guidance from Parent Council it was agreed that specific percentages be removed. These funds are available but appear in different "buckets" per guidelines. For example, SPED is considered a closed group and cannot receive grant funds.
- Grant funds are available to teachers on a first come first serve basis in addition to the individual teacher grants they automatically receive. Amanda Replogle stated she send out email reminders to staff of available grants.
- PTCO is still expecting additional funds added to the bottom line from the Fun Run event- Disbursement for these funds will depend on results of a survey/vote that will be sent out to community asking for priority areas.
- Other funds available that have not been traditional tapped into by our school can come from the Cherry Creek Foundation, these funds cannot be transferred to another school or rolled over, Medicare/Medicaid which have very specific guidelines that the funds must be used in a medical education setting for medical needs.
- Comment from community member- Concern of a lack communication and lack of transparency as to where funds are going. Discussion with community by Arielle Whitacre, currently the best form of communication is the PTCO website, FB group and Hootie's Highlights emails. The community is encouraged to come to PTCO meetings with suggestions on how to improve communication and transparency.
- FAQ's will be coming out to help those with questions that may be unable to attend meetings, and as always board members email addresses are on the website should you want to contact someone directly.
- Comment from community member- Suggestion that the FB page be used to separate out information more clearly and draw attention to it rather than Hootie's.

Financial Report: Caitlin Parise

- Update to QuickBooks software
- Previous \$5,000 error addressed, transposition error only.
- Community nights-
 - Movie Nights- Food donated, fundraisers with food trucks and spirit wear, only cost was for movie copywrite.
 - September Fundraiser - Dairy Queen raised ~\$300, Chick-fil-A raised ~\$375

Event Updates:

- Fun Run- Lauren Farnsworth
 - Raised ~ \$70,000- We opt to use a company for online donations, this company takes a percentage of funds 15% for the first \$50,000 raised and 10% thereafter. Community comment asking if there are other cheaper companies, answered by Jenn Newman that there are at least 6 companies she is aware of being used in CCSD some with percentages of 30%. This company provides the option for donors to assist with covering their percentage, donors covered ~\$5,600 with PTCO covering ~\$3,000 remaining.
 - BFHE is in the top 10% of fundraisers for Fun Runs in our district.
 - Comment from community member- Need to find equity across the board with Fun Run prizes. First prize level started at \$50, not every student can raise \$50. Having more options like homework passes rather than tickets to enter to win a prize.
- Trunk or Treat- Arielle Whitacre for Shay Hata
 - At this point we have no expenses coming from PTCO
 - Sponsors have been obtained for Balloon Person and Photos
 - 5 Food trucks will be in attendance
- Butter Braid Fundraiser- Arielle Whitacre
 - Fliers have been disbursed to teachers, should be sent home today in Friday folders.
- Community Nights- November fundraiser will be at Smash Burger
- Book Fair- Arielle Whitacre
 - Biggest change is no cash accepted this year. Parents can pay by credit or debit card as well as setting up an E-wallet for children to use. E-wallet link has been sent in Hootie's Highlights. E-Wallet is a function offered by scholastic.
 - Purchases allow us to accumulate Scholastic School Dollars- Teachers will be asked to set up a classroom wish list for which these Dollars will be spent.

Upcoming Events: Whitney Bressler, Nikki Kohler

- Trunk or Treat- 10/28
- Butter Braid Fundraiser- Ends 11/4

- Book Fair- 11/7-11/11
- Butter Braid Fundraiser- Pickup 11/15
- Parliament Fall Food Drive- 11/14-11/17
- Auction- Date TBD, most likely in March 2023

Public Comment/Questions:

- Comment from community member- Meetings being held in the morning a concern for working parents? - Addressed by Whitney Bressler that concerns were raised upon her taking this position that not all community members could attend an evening meeting so it was agreed to trial alternating meeting times from 8:05am and 6:00pm.
- Comment from community member- Is it an option to do a virtual meeting? - Addressed by Jenn Newman that if a community has interest in a virtual option that it be a hybrid of in person and virtual, this has shown in some locations that attendance has doubled with this option.
- Comment from community member- Can something be done to the playground to make it more inclusive for SPED kids? Optioned discussed about cost to remove gravel, CCSD won't pay for this even though we have a larger SPED population at our school. Grants are available if we have a parent volunteer with experience. All contractors must be district approved. Could this be a project for the Innovation Campus?
- Meals for teachers during conferences, Thanksgiving Pies and Drinks for staff- All to be donated by community through sign up genius.
- Comment from community member- Why did the owl on our spirit wear change? Looks less friendly- Addressed by Jenn Newman- Many schools have a variety of logos used for spirit wear, stickers, etc. Requirement is only that it is an original piece of art. Amanda Replogle cleared with District that this is acceptable and legal but that our original Hootie Logo is what is registered as the official logo with them. Community expressed being upset about not being involved with selecting this year's logo, option to select an additional logo at the end of the school year in preparation for the 23/24 school year with community input. Community also expressed desire for a more elementary/friendlier logo. Board expressed the increase community presence of spirit wear noted, in part due to changing from a primarily online ordering system to pre ordered and available spirit wear. Currently making money on spirit wear after initial cost to have it pre-made/available.
- Kelly Ellis- community member expressed interest in assisting Mary Beth Grubenhoff with Auction.

Adjournment: Motion made by Arielle Whitacre, seconded by Whitney Bressler