

# PTCO Meeting Minutes

## Black Forest Hills Elementary

### Sept 17, 2025 at 5:30pm



#### In Attendance:

Sumi Chai, Julia Villalobos, Julie Jochems, Ashley Flake, Caitlin Doeden, Seema Kana, Brandon Tullio, Lori Rosenberger, Jessica Dry, Emily Turnquist, Abbie Maras, Lauren Kruse, Mollie DeLung

Call to Order: Sumi Chai

#### Board Members and Chairs in Attendance:

- Sumi Chai, Co-President
- Julia Villalobos, Co-President
- Julie Jochems, VP Communications
- Ashley Flake, Co-Treasurer
- Caitlin Doeden, Co-Treasurer
- Seema Kana, Secretary

Welcome and Introductions: Sumi Chai

#### Old Business: Sumi Chai

- Approve Minutes from meeting on Aug 22, 2025 - motion to approve - Sumi/Abbie
- Outdoor education bid update
  - Sumi, Julia, and Kelly met with District personnel - in process of coming up with design, timeline, and cost - hopefully concrete information will be available soon and information will be shared as we know more
  - If all funds allocated for outdoor space are not used/needed, funds could be used to fix slide, shades on playground (other options presented on original survey sent to community in the spring)
  - Lori Rosenberger (ILC) has been overseeing the garden in the front of the school and she presented ideas to grow the garden further and ways to involve students
    - District has guidelines on what we can have
    - Presented costs on garden beds/soil
    - Tagawa Gardens as possible donator
    - Ways to tie in science, history and the garden into curriculum
    - Sunshades for garden in the future
    - Could harvest seeds from sunflowers, pumpkins, etc and use as fundraiser
    - May need help with irrigation in the future as garden grows as manually watering is not sustainable
    - Goal is to have a flower bed for each grade level, they can determine how their bed is used for learning, etc
    - Raised beds for those in wheelchairs, etc
    - There are other districts with a garden program but not CCSD

#### Bylaws/Budget/Financial Updates: Sumi/Julia

- Approve 25-26 PTCO Budget and Bylaws - Abbie/Emily
- Vote required for purchases of over \$1000

#### Principal Update: Brandon

- Culture night will be moved to spring as Oct 1 is the first night of Yom Kippur and we do not want to exclude those who celebrate
- Looking forward to Fun Run this week

#### Events Updates

- Book Fair
  - Reward dollars go back to the school to help fund library, repair books, etc
  - E-wallet also available for teachers, parents can put money onto teachers' e-wallets so teachers can shop for books for their class
  - Will also include the bin with books for purchase for teachers
  - Golden ticket process shared
- Holiday Shop
  - May not be feasible this year due to increased cost of goods, etc
  - Would need a committee formed with volunteers to help plan and run the shop
  - If community feels strongly about continuing the Holiday Shop please let us know
- Field Day - May 8
  - Mr. Norris would like to change set up this year
  - 4 stations to include games, inflatables, Ninja nation-type obstacle course, Kona Ice
  - Pre-K will have a separate setup
  - Multiple grades will go out at the same time but will be at different station
  - Costs included in budget

#### Fun Run 2025 "Run Fest":

- School's largest Fundraiser of the year - to help with TA salaries, operational costs
- So far have raised about \$58000
- Donations accepted through 9/25
- 17 classes have met goal so far (silly string teacher),
- School has earned duct taping Mr. Tullio to the wall as well as visit from Cheyenne Mountain Zoo in January

#### Other Items:

- Spirit Rock idea for fundraising - similar to one at Fox Hollow
- Parents could sign up to paint rock for \$20 (or cost determined)
- Could have large stone donated if possible

### Community (Spirit) Nights

- Skate City: Sept 20 - open for BFHE only
- Cold Stone: Sept 24:
  - Teachers/Staff sign up for a time to serve ice cream
  - Class with most students attending receives an ice cream party at school from Cold Stone
- Trunk or Treat - Oct 24
  - Trunks outside, carnival inside
  - Sign up will go out next week
  - Sponsors for event and booths
  - Food Trucks - Spuds and possible HipPops

### Reminders:

- Next PTCO Meeting: Oct 29 at 9am
- PTCO training with Parent's Council: Sept 24
- PTCO will be vacating after this school year (due to 2 year commitment being completed) - there are opportunities for all positions for next year

Motion to Adjourn: Sumi/Ashley